

प्रसोधन प्रनालिको निरिक्षण प्रतिबेदनको खाका



Handling/Processing Inspection Report

This form is used for inspection of on-farm or group processing or middle scale simple processing in the organic project

Name of operator and address	Project
	code number
Responsible person for organic production	Inspection visit <input type="checkbox"/> Initial <input type="checkbox"/> annual <input type="checkbox"/> extra <input type="checkbox"/> announced <input type="checkbox"/> unannounced
Inspector	
Inspection date and time	Last inspection date
Description of the production and products	Applicable standards
<input type="checkbox"/> process only organic product <input type="checkbox"/> process both organic & non-organic	

Inspected	OK	improve	Comments
1. Supplier List and certification documents			
2. Recipes and ingredients <input type="checkbox"/> 100% organic <input type="checkbox"/> 95% organic <input type="checkbox"/> 70% organic			

Inspected	OK	improve	Comments
3. Raw material inventory—organic & non-organic			
4. Additives and Processing aid			
5. GMO (GMO risk in non-org ingredients/ additives/ processing aids and non-GMOs declaration)			
6. Storage of organic & non-organic raw material			
7. Separation of organic & non-organic production <input type="checkbox"/> Separate by place <input type="checkbox"/> Separate by time			
8. Clear organic identification during production?			
9. Cleaning measure before changing to organic processing			
10. Storage of finished products			
11. Purchase records			
12. Processing/packing records			
13. Stock records of RM and finished products			
14. Sale records or dispatch documents			
15. Clear identification or differentiation of records for organic & non-org?			
16. Cleaning equipment, machine, and factory			
17. Water used in processing and for cleaning			
18. Prevent contamination in processing/storage			
19. Pest control			
20. Waste management			
21. Type of packaging & labeling			
22. Traceability system			
23. Input-output analysis			

Inspected	OK	improvement	Comments
24. Transportation			
25. Hired labor and social justice			
26. Operator understanding /sub-contracted agreement			
Estimated certified products			

<p>Improvements and Conditions for Certification</p>	
<p>Operator</p> <p>Date</p>	<p>Inspector</p> <p>Date</p>

Internal inspectors' report format

